



## **Are you interested in becoming a member of the Board of Trustees at Unity?**

### **Board Member Responsibilities**

The greatest responsibility one has as a Board member is to hold the spiritual trust of the membership. Upon acceptance of a position on the Board of Trustees, every Board member accepts certain responsibilities and agrees to support and represent Board decisions. The Board works together, using spiritual principles, to uphold the highest and best interest of our community.

The Board's major areas of responsibility are as follows:

1. Set Policy
2. Hire/Support Minister
3. Be an Advocate
4. Fundraise and Financial Stewardship
5. Monitor and Evaluate Ministry and Property
6. Vision/Plan for the Future

### **Time Commitment**

Three-year term officially begins January 1, 2021 (with an invitation to join a 2020 meeting)

#### **The board meets each month for a 2-3 hour-long meeting**

(subject to change, the BOT currently meets on the 4<sup>th</sup> Wednesdays, at 5:30pm via Zoom. Previously, met in person at 7pm with optional dinner at 6:30pm).

Full Time Commitment includes 10-12 hours/per month on average not including Sunday Services: Specifically,

- Preparedness and attendance at all Board Meetings (1/month)
- Congregational Business Meetings (1-2/year)
- Community Gatherings (1/quarter after services)
- Board Retreats, Training and Orientation (2/year)
- Planning meetings and committee work (as needed)
- Fundraising and Special events (3/year)

- Strategic planning, and other activities expected of board trustees and key leaders including having a presence at Sunday services and churchwide events at Unity.
- One board member also counts the love offering with a staff member (currently on Mondays at 10am).

## **Qualifications**

Any person elected to the Board must be an active member of Unity of Walnut Creek. A Trustee shall be a person who:

- (1) Desires to serve on the Board as indicated by application.
- (2) Endeavors to live in accord with the Christ principles of Love and Truth as taught by Unity.
- (3) Furthers the work of this Ministry through active interest, love and support.
- (4) Is a sincere and continuing student of Unity, conversant with its teachings.
- (5) Has demonstrated leadership capabilities.
- (6) Is not regularly compensated for their services to the Center, and is not the spouse, domestic partner, parent or child of such a person, except as specifically approved by the Board for special projects, events, or classes.
- (7) Is not the spouse, domestic partner, parent or child of another Board member.
- (8) Shall have been an active member for at least one year prior to the time they take office.
- (9) Each elected Trustee shall hold office for the duration of the term for which they were elected, or until their successor's term begins.
- (10) Trustee shall not have served more than seven (7) years consecutively without an interval of one year before further service.